

# Scientific Program

The program includes a wide variety of presentations, all of which are of central relevance to the theme of the Conference. These will be led by academics and practitioners from over 40 countries, all of whom are experts in their particular field. The program book contains information about the titles of each of the presentations, the names of the speakers, the time they will take place and the room number. Each segment lasts 90 minutes, and all presenters are expected to keep the time. The types of presentation are as follows:

## Symposia

Symposia comprise a number of presentations, chaired by a lead presenter or convenor, that focus on a specific theme, issue, or question. The lead presenter or convenor will ensure that each of the speakers keeps the time and he/she or a discussant will also chair the discussion.

## Workshops

Workshops aim to increase participants' knowledge and skills in a particular area of interest and include both didactic and practical/experiential components.

## Roundtables

Roundtables are for one or two presenters to lead a structured discussion on a specific theme or issue.

## Papers (Single Paper Presentation)

A single paper is typically a research/professional practice/case study presentation. There are usually 3 papers per 90-minute session. **Each speaker has 30 minutes (typically 20 minutes of presentation, and 10 minutes of discussion and Q/A)**. All speakers keep to this time limit. Should the next period become available due to any reasons, presenters may use that time for further discussion. However, each presenter should always begin at the originally scheduled time.

Participants (presenters and listeners) are encouraged to use each 90-minute segment to discuss and deepen their topics and subjects of common interest.

- Please note that the ISPA 2018 Conference contains both a program in English (Jul.25-Jul.28) and one in Japanese (Jul.27-Jul.28).
- Those who attend the ISPA 2018 English program are welcome to join the Japanese program, and Japanese program attendees are likewise welcome to join Keynote sessions at 11:00 and Poster sessions on Jul. 27<sup>th</sup> and 28<sup>th</sup>.
- Keynote speeches are at 11:00, and English program attendees are given priority in taking seats. There are recorded sessions for the Japanese program participants.
- While the room assignment is spread on 3 floors in the same building, the Poster Sessions will take place in the same room throughout the Conference.

## Posters

Poster sessions contain accounts of research projects, case studies or innovations in professional practice.

**The size of the panel is 180 cm (height) × 90 cm (width).**

Posters are available for delegates to view for 90 minutes. Presenters are responsible for putting up their posters 5 minutes before their time, and making themselves available to communicate with viewers. The presenters have to remove their posters once session is over, or they will be removed by staff after the session.

All poster sessions **will be held in Room 6203** on the second floor of **Building 6**. ISPA 2018 offers a Japanese program at the venue, beside the English program. The poster sessions take place in the same room, and anyone is welcome to join and view the posters.

## Audio visual equipment

Each room has a projector set. **Presenters should bring their computer for the presentation.** The projector will support **HDMI input and VGA(RVG) input**. If the computer does not support HDMI or VGA(RVG), the presenters are required to bring their own adapter cable.

## Abstract Book

The Abstract Book contains all the abstracts describing the presentations. It is made available in digital format on the website before the Conference. Presenters are defined as those who officially register and attend the Conference.